



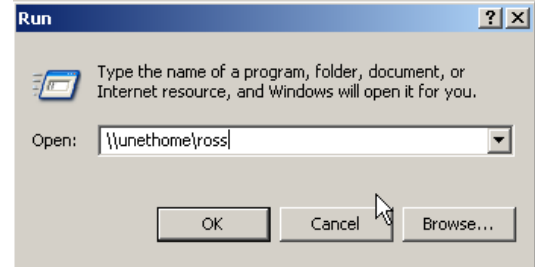
Saving documents in your UNet Home directory

Your UNet home directory is your personal network-based file storage repository to which you can store and retrieve files from any Internet-connected computer.

1. Getting Connected

- Log into the computer with your UNet name and password.
- Go to the Start menu and select Run
- In the window that appears, enter `\\unethome\yourusername`

**yourusername* is your UNet user name



This is shown for the user ross

2. Log in

- You will be prompted to enter your UNet user name and password. This is the same as your Brandeis email account.

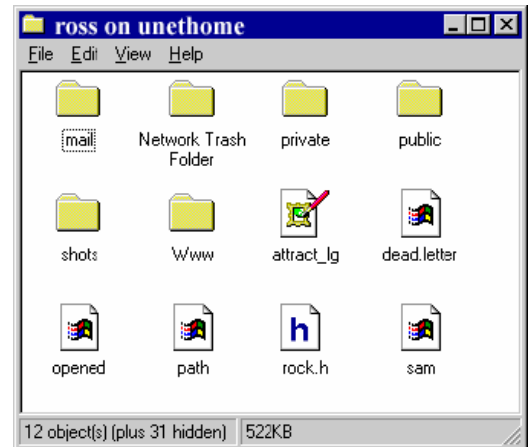
3. Move files

- Your network storage folder will appear in a new window on the desktop.
- To transfer files, simply move them to this window.

Note that your home directory has a number of folders already created.

Store your work in your *private* folder.

For more information on the uses of the other folders in your UNet space, contact the ITRC (see below).



Your home directory

4. Disconnect

- Go to the Start Menu, select *Shut Down*, then *Log off username*.

Need help?

Please contact the Brandeis ITS

Instructional Technology Resource Center

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