

This room utilizes a ceiling-mounted projector, focused on an electric, ceiling-mounted screen. Screen controls are by either a wall switch or the touch panel.

Displaying PC or Laptop sources

1. Use the **black, pop-up touch panel** on top of the Instructor Station. Push **DOWN** on the cover to access the pop-up controls.
2. “Touch anywhere” on the screen to begin. Next, enter the access code, provided after proper training. The projector will take up to 90 seconds to warm up. *No controls function during warm up.*
3. **After the warm up, you MUST select your preferred input using either the buttons on the touch panel, or the (SURFACE-MOUNTED) buttons on left side of the pop up.**
 - a. **PC/LAPTOP** will display the **touch sensitive, interactive PC, installed on the top of the station.** See our interactive guide for detailed instruction. *YOU will also find a courtesy USB jack on the PC.*
 - b. **Laptop** connections are provided via a VGA cable with an attached audio connector, accessed thru the pop-up control station. The system will **auto-detect**, and switch to your laptop when properly connected. A power plug is available in the pop-up controller.
 - c. **DISPLAY RESOLUTIONS:** the data projector can display most resolutions, though **we recommend 1280x1024 (SXGA) for best results.**
 - d. **BEST PRACTICE TIP:** before powering on or opening up your laptop, connect the laptop cable and select the **LAPTOP** input on the control panel. At this point, power on and open up your laptop. **MAC users must provide their own MAC adapter.** *Refer to our “laptop display tips” for more info.*
 - e. **3D PC** will select an additional PC, dedicated to 3D projection, and stored inside the Station. **Individual instruction to be obtained from MTS: ext. 6-4632.**
 - f. **AUDIO controls are surface-mounted buttons located far right** on the pop up controller, labeled **VOL ^** and **VOL v**. An audio level status bar appears on the touch panel, indicating a current level of your selected source.
 - g. **MUTE** silences all audio until you push a 2nd time.
5. **PC LOGON:** Use your **UNET** name and password, in the **USERS** domain. **Going wireless? If not in the **UNET USERS** domain, you may logon as a “**guest user**” with your email address. **
6. The **ROOM Controls** button, allows additional controls on the touch panel, such as image mute, image auto-adjust, projector on/off, screen up/down, while keeping an hour count on the lamp.

Displaying DVD and Video sources *There is NO vhs player.*

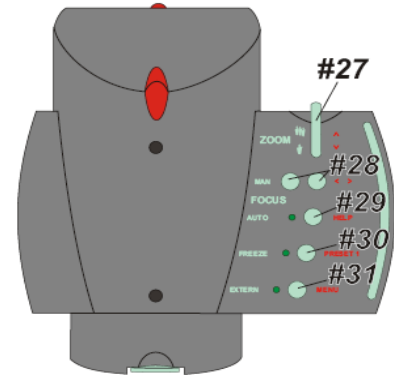
1. **DVD** selects the DVD player, stored inside the Instructor Station. DVD menu and functions are controlled on the touch panel. **Audio CD’s can also be played through the DVD player, or alternately, the PC’s DVD drive.**
2. **VHS VIDEOTAPES, or other video playback devices,** can be connected as external devices to an input connection plate, located on the rack inside the Station. Press the **AUX VIDEO** button. **Contact MTS (ext. 6-4632)** in advance to for equipment or connectivity assistance.



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Displaying the Document Camera

- DOC CAM** selects the document camera. *Pull up gently to turn on the camera and properly set the lens.*
 - The **DOC CAM** allows high quality display and archiving of paper, acetates, objects, or slides. For full instructions: http://www.wolfvision.com/wolf/bro_9plus_e.pdf
 - The *Doc Cam head* provides a number of controls, including:
 - #27 ZOOM WHEEL** - Zoom in & out on your image.
 - #28 Manual FOCUS keys** - Focus the image
 - #29 AUTO FOCUS** - Allow auto focus
 - #30 FREEZE key** - Freeze/un-freeze image on screen
 - #31 EXTERN key** - Switches to rear-mounted input port
- d. **Turn OFF doc cam at end of presentation, using the power button located on right hand side of the surface light. Call MTS (6-4632) for detailed training sessions!**



Utilizing AUDIO ONLY mode

- On occasion, users wish to playback class-related audio discs or files, without the need to turn on the projection system. For this purpose, you can turn off the projector by selecting the **ROOM** button on the right side of the pop up controller.
- Once you have selected **ROOM**, you will see the **POWER OFF** or **IMAGE MUTE** buttons, which allow you to listen to audio without using the projector. We recommend turning power off to the projector when not using it, to save lamp life.
- AUDIO controls are surface-mounted buttons located far right** on the pop up, labeled **VOL ^** and **VOL v**. An audio level status bar appears on the touch panel, indicating a current level of your selected source. Select your source, and set our volume levels.



Room Lighting

Currently, the only lighting controller is a wall switch, located at the back of the room on your right hand side upon entering. The narrow button on the right lowers lighting. *Contact Brandeis Facilities for additional lighting assistance, @ ext. 6-8500.*

When Finished

- Press the **EXIT SYS** button and confirm **“Yes, turn system off”** to conserve energy and save lamp life!
- Return or neaten up any cables/items to help maintain the facility.

