Gerstenzang 135 Conference Room  
**TEC Room – level C**

This room utilizes a ceiling-mounted projector, focused on an electric, ceiling-mounted screen.

### Displaying a Laptop

1. To operate the display system, use its control panel, surface-mounted on the front wall, audience right & adjacent to the screen. **Selected control buttons will light up to verify system power and proper performance.**

2. At the wall control panel, press the **PROJ ON** button in the section labeled “Display”. *It will flash while the projector warms up and the screen descends. The lamp-less laser projector will warm up quickly.*

3. After warm up is complete, press the **WALL PLATE** button to activate laptop connections at the front of the room. The screen should lower if it has not already. If it does not, there is a separate screen control switch adjacent to the system control panel.

4. **Laptop display** takes place using either a **VGA cable** with an attached audio connector, or a digital **HDMI cable**. The system will auto-detect which cable is passing signal. **Users will find either cable at the front-right wall plate in the room.** If the cable is missing, please check with the Genetics administrative offices. These cables are plugged into the wall port, directly under the control panel. Plug the other end one of the cable into your laptop.  
   *Do not plug both cables simultaneously into the same device.*  
   USB-C, MAC & Display-port users must provide their own appropriate adapter. With this projector, we recommend an HD resolution of 1920x1080 or lower for best results. 

   **PC LOGON:** Laptops looking for wireless internet may be logged securely to the Eduroam network using your full UNET address and password, or alternately to the unsecure guest network, using a personal email address. Open a browser to access the log on process.

5. The **BLANK ON/OFF** button blacks out the screen when desired. Press it again to display the image.

### Audio Controls

Raised or lower **volume levels** using the **VOLUME knob** in the “Volume” section of the control panel. Pressing the **AUDIO MUTE** button will silence all audio. Another press will restore all audio.

### Connecting DVDs or BluRay players

Users with their own BluRay or DVD playback devices can connect them via the digital HDMI cable. Audio will pass thru the single HDMI cable. Press the **WALL PLATE** button, to display such an external device plugged into the video wall input. Additional assistance is available from the adjacent Genetics administration or from Media Technology Services (MTS: ext. 6-4635)

**When Finished**

1. Press the **PROJ OFF** button on the control panel to shut down the projector and turn off the system. **Be sure the projector powers off to extend operating life and conserve energy!**

2. Neatly return any cables or equipment to the proper location.

**TECHNOLOGY MAINTAINED BY: MEDIA TECHNOLOGY SERVICES, 781-736-4632 OR 781-736-4429.**