**Displaying Video or Computer Sources**

1. At the Instructor Station: Press a finger to the control touch panel to awaken the system and access controls.
2. Press the **PC** (or any source) button to turn on the display system. The projector will take over a minute to warm up. *No controls will function during warm up.*
3. After the warm up, you can select any source using the appropriate buttons. *(Buttons illuminate when active.)* It’s recommended to wait a few seconds between input selections.
   - Press the **PC** button to display the installed Instructor PC. *There are courtesy USB ports on the front of the Instructor PC or on an adjacent USB extender.*
   - INSTRUCTOR PC LOGON: ***Use your UNET name and password, in the USERS domain.***
4. Press the **LAPTOP HDMI/VGA** button to activate laptop connectivity. Depending upon the room, a secondary press may be needed from a pop-up page, selecting either HDMI or VGA. Both cables are provided at the instructor station. *Users must provide their MAC, DisplayPort or usb-C adapters.*
   - Laptops looking for wireless internet may be logged securely to the Eduroam network using your full UNET address and password, or to the unsecure guest network, using a personal email address. Open a browser to access the log on process.
5. Press the **DVD** button to select the player. A disc control page will appear on the touch panel allowing you to control the player.
6. Press the **AUX AV** button to activate front rack-panel inputs, allowing you to connect external video devices, such as a VHS player. If in need of a VHS player, contact Media Technology Services (MTS: 781-736-4635) in advance to request a temporary unit. *Legacy VHS stock is diminishing, and requests are met based on inventory availability.*
7. The **IMAGE MUTE**, **AUTO-IMAGE** and **ASPECT RATIO** buttons allow further adjustment of images on the screen.

**Audio Controls**

1. Press the **SOURCE VOLUME ^, VOLUME v** and **MUTE** buttons to control levels.
2. If microphones are connected, press **MIC VOLUME** and these same buttons become microphone level controls, for recording or sending to an Assisted Listening Device. Revert back to **SOURCE VOLUME** for device level control.

**Playing Audio through the system**

Audio discs and files will play through the PC, your laptop / tablet, or the DVD player. Press the source button for your chosen device. You can also play audio by connecting a media player to the stereo (3.5mm) connector on the rack panel, and selecting **AUX AUDIO**

**When Finished**

Press **SYSTEM OFF**, and confirm by pressing **POWER DOWN**. Be sure the projector begins to power off with its 90 second cool down process! Help conserve display life!