This room utilizes a wall mounted, rear projection screen.

**Displaying video sources**

1. Use the black, pop-up touch panel on top of the Instructor Station. Push DOWN on the cover to access the pop-up controls. The station rolls about 4’ in the instructor area! **Roll back when done!**
2. **“Touch anywhere”** on the screen to begin. Select a source to begin. **No controls will function as the projector warms up.**
3. **After the warm up period, be sure you have selected your preferred input using the appropriate buttons on the touch panel. (Buttons illuminate when active.)** There is a four (4) second lock out period after input selection, when you cannot jump to another source. **Just re-select your source after the (4) seconds.**
   a. **PC/LAPTOP** will display the PC, installed inside the station. **We recommend an s-xga resolution of 1280x1024 for best results. This PC provides courtesy USB jacks located on the front, and a wireless mouse/keyboard.**
   b. **Laptop** connections are provided via a VGA cable with an attached audio cable, accessed thru a grommet opening on the station. The system will **auto-detect**, and switch to your laptop when properly connected. A power plug is available in the pop-up controller. **MAC users should provide their own Mac adapter.**
   c. **DVD** selects the DVD player, stored inside the Instructor Station. DVD menu and playback functions are controlled @ the touch panel. **CD’s can be played through the DVD play (or the PC).**
   d. **VCR** selects the VHS/VCR player, inside the Instructor Station. Flip down its front door to insert a tape. Playback functions are controlled @ the touch panel.
   e. **AUDIO raise & lower** controls are located right on the pop up controller. An audio status bar appears on the touch panel.
   f. **A/V MUTE** blanks your image until you push a 2nd time.
   g. **AUDIO MUTE** silences audio until you push a 2nd time.

4. **PC LOGON TIPS:** **Use your UNET name and password, in the USERS domain. **

5. **Laptops with wireless cards:** by opening a browser, they may be logged on using a UNET name and password, or as a guest account using a personal email address.

**Computer Lab PC Audio Inserts**

Sound maybe routed from most PC’s in the Lab. Individual PC’s are selected, and volume levels controlled from the touch panel. (Connecting cables should be requested from MTS in advance.)

1. You can also provide further audio level adjustment at each PC using its own sound control device.
2. Select the **Student Stations** button, and from there, select the appropriate PC station.
3. **AUDIO raise & lower** controls are located right on the pop up controller.

4. Please contact MTS for further assistance with this feature.

**When Finished**

1. Press the **EXIT SYSTEM** button and follow instructions.
2. Please be sure the projector begins its shut down process.

FOR FURTHER ASSISTANCE: CALL MEDIA & TECHNOLOGY SERVICES (MTS) AT EXT.6-4632 OR EXT.6-4429.