This room utilizes a manual, pull down screen.

### Displaying video sources

1. Use the black, System Controller on top of the Instructor Station. Push DOWN on the cover to access the pop-up controls. The station rolls about 10’ in the instructor area! **Roll back when done!**
2. Press the **PROJ ON** button. Projector will take 45 seconds to warm up. **No controls will function during warm up.**
3. The current input will be displayed in the corner of the screen.
4. After the warm up period, select your preferred input using the appropriate buttons. **(Buttons illuminate when active.)** There is a seven (7) second lock out period after input selection, when you cannot jump to another source. **Just re-select your source after the 7 seconds.**
   - **PC/LAPTOP** will display the installed PC. It will also automatically switch to a laptop once it has been connected.
   - Laptop connections are provided via a long VGA & audio cable, accessed thru a side, circular grommet opening. The system will **auto-detect**, and switch to a laptop when properly connected. A power plug is available in the control station.
   - **DVD/S-VIDEO** selects the DVD player, stored inside the Instructor Station. If needed, the access door is not currently locked.
   - **VHS/VIDEO** selects the VHS player in the same location. You may operate the video devices using controls on each unit, or with provided remotes.
   - External video/audio sources may be presented (such as a camcorder). Simply plug into one of the inputs, under the control buttons. System will **auto-detect** & display.
5. **PC LOGON:** **Use your UNET name and password, in the USERS domain.** **(USB jack – front left PC)**
6. **Laptops with wireless cards may be logged on using your UNET name and password, or as a guest account, using a personal email address. Opening a browser directs you to the log on process.**
7. The **AUTOIMAGE** button will let you adjust the projector to attempt proper sync with your laptop. **XGA resolution (1024x768) is recommended for best results.**
8. The **AV MUTE** button blacks out video and audio. Hit it again to return to your presentation.

### Audio Controls

1. Simply hit the **AUDIO up** and **AUDIO down** buttons to control your levels.
2. The **AUDIO MUTE** button will mute all sound levels. Just hit it again to regain sound.

### Playing Audio CD’s

**Audio CDs can be played through the DVD player.**

1. Insert your CD into the DVD player.
2. Press the **DVD/S-VIDEO** button.
3. An audio CD may also be played thru the PC’s CD drive.

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**FOR FURTHER ASSISTANCE: CALL MEDIA TECHNOLOGY SERVICES AT EXT. 6-4632 OR EXT.6-4429.**