

# Digital Asset Management

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Update Meeting  
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## Agenda

- Quick recap of the challenges
- Overview of current accomplishments
- Next steps



## Recap of the challenges

- Metadata schemas
- Types of assets:
  - Institutional repository
  - Archives & special collections
  - Course management & learning objects
  - E-portfolio
  - Backfiles & electronic books and serials
  - Faculty projects
  - And others!



## Holistic View

- Looked at project from a big-picture perspective
- Visited other universities to see how they went about things
- Spoke to stakeholders inside LTS
- Built a cross-functional LTS team
- Focused on standards-based solutions rather than proprietary solutions



## Steps in project: completed

- ✓ Vision & scope
- ✓ Business requirements
- ✓ Functional requirements
- ✓ Technical requirements
- ✓ Initial product list (“Complete list”)
- ✓ First winnowing of product list (“Long list”)
- ✓ Second winnowing of product list (“Medium list”)



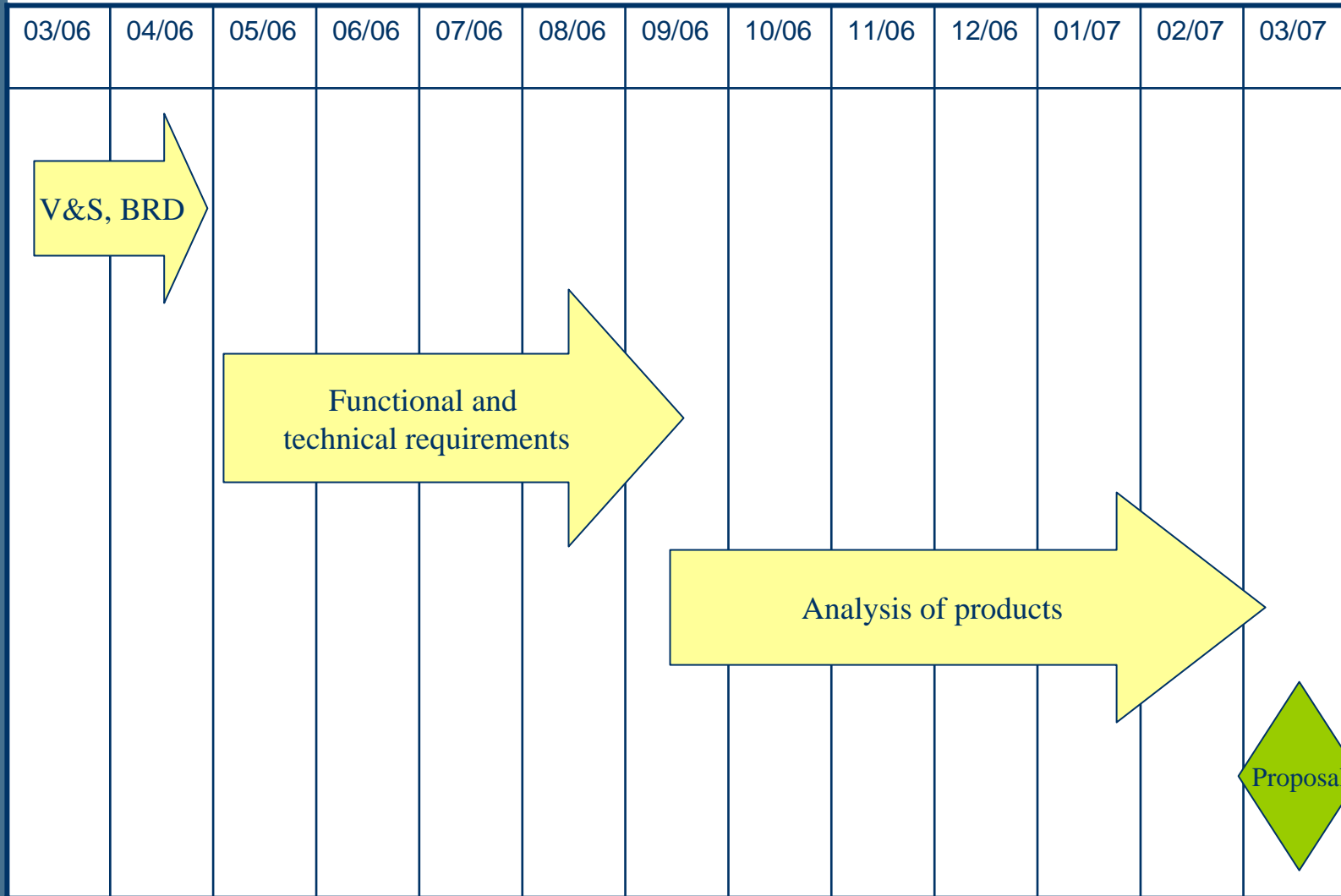
## Proposed Timeline from April 2006

- Requirements analysis: Summer 2006
- Review of available software solutions: Fall 2006
- Selection of DAM solution: Spring 2007
- Implementation and training: Summer 2007

We're on target!



## Timeline





## Steps to complete

- Answer new questions about our goals and requirements
- Thorough testing against requirements (“Short list”)
- Create proposal for complete solution.



## Don't forget!

- Policies
  - Workflow
  - Metadata schemas
- Supporting tools
- Projects!